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| **The Housing Board**  **Cambridgeshire | Peterborough | West Suffolk**  10 January 2025: 10.00 am to 12.00 noon  Held online via Microsoft Teams. Meetings will be recorded. These recordings will be kept, in the event any point of detail needs re-visiting whilst we are not producing full minutes. Please let us know at the beginning of the meeting of any objections to recording. | |
| **Meeting notes** | |
| **Present** | **Apologies** |
| * Ali Manji (AM), Cross Keys Homes * Bev Hill at Accent (for Alex Francis) * Dan Horn (DH), Fenland DC chair * Heather Wood (HW), South Cambridgeshire DC * Jon Bartrum (JB) ICB * Jon Collen (JC), Huntingdonshire DC * Lisa Sparks (LS), Adult Social Care, Cambs County * Sam Shimmon (SS) Cambridge City * Stephen Hills (SH), CHS * Sue Beecroft (SB), Housing Board Coordinator * Zoe Peyton-Jones, Peterborough Public Health | * Alex Francis, Accent Housing * Azma Ahmad-Pearce (AAP), CPCA * Chris Hill, Cambs and Peterborough ICS * Elaine Field, South Cambridgeshire DC * Helen Reed, Cambridge City * Iain Green (IG), Public Health, Peterborough City * Jess Pickman, Cambs and Peterborough ICS * Julie Fletcher, South Cambridgeshire DC * Karen Mayhew, Homes for Cambridgeshire & Peterborough (H4C&P) * Pam Scott (PS), Huntingdonshire DC |
| **Previous Notes** | |
| Previous meeting notes are available at <https://cambridgeshireinsight.org.uk/housingboard/>  **Please note:** This document includes brief notes of the latest meeting and action points. Earlier meeting notes are found in previous documents. Each time action notes are produced, the previous meeting’s notes are removed leaving only the action points. It may be helpful to refer to an older set of notes to see the context for the actions, but this approach helps us minimize the papers needed and keep tabs on previous actions and their progress. So only on the meeting notes when an item is presented will you fin notes on the item and any discussion, with its related actions. The actions are updated and progressed at the following meetings. Key to the table:   * In grey, brief notes, not full minutes. If more detail is needed, please contact [elaine.field@scambs.gov.uk](mailto:elaine.field@scambs.gov.uk) or [sue.beecroft@cambridge.gov.uk](mailto:sue.beecroft@cambridge.gov.uk) * Numbered items = actions. When action is complete it is reported back to the following meeting, then removed from the table. | |

|  | Items | Lead | To do | Doing | Done |
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|  | **7 February 2025** |  |  |  |  |
|  | Item 1: Brief Changing Futures update (Sue Beecroft) |  |  |  |  |
|  | Summary: Adjustment to casework approach by CEA (Counting Every Adult) team, so increasing emphasis on helping partners navigate the system who are supporting people facing multiple disadvantage in future, so the knowledge is shared further and organisations adopt the approach and knowledge of the CEA team. CEA will continue to support individuals where needed.  System Leadership – refocussing in 2025 – cohort of system leaders to get more involved  Trauma Informed network to launch possibly at April meeting; framework to be developed by the Network.  Progress with funding for 2025-2028: some partners still to commit, would be very welcome to contact if need more info.  Dan Horn mentioned a definite change in Fenland under the programme, especially closer links o health.  Jon Bartrum asked about progress on the evaluation framework from Cordis Bright. No further progress to report yet. |  |  |  |  |
|  | Item 2: Update on housing board finances 2025/26 (Sue Beecroft) |  |  |  |  |
|  | General update on funding – note was circulated  Discussion around housing needs data 2025/26 onwards, linked to update of planning evidence (E.g. GLHearn report) |  |  |  |  |
|  | Agreed Sue to explore the SHMA conversation with Anna Jones at County | SB | ✓ |  |  |
|  | Agreed to hold the Homes for Cambridgeshire & Peterborough contribution at £5,6000 for the foreseeable. | SB | ✓ |  |  |
|  | Item 3: Preparations for our annual review meeting in March (Dan Horn, Sue Beecroft, all) |  |  |  |  |
|  | Request all to review of our terms of ref  Sue talked through the MIRO board and outlined the exercise to think about the Board’s purpose & ways of working.  linked groups & how we join up. Will prepare quick review of actions in 2024/25 with a plan to do a stop/start/continue exercise  Housing as a local system: thinking about the effects of devolution, new strategic partnership: Homes England & CPCA, the Marmot editorial on putting wellbeing at the centre. Suggestions on other issues to cover were:   * Local Growth Plan for C&P. Includes unlocking housing and commercial development. Dan Horn involved. This links to the national industrial strategy. There is a local growth plan possibly in final stages of approval. Will feed into govt’s comprehensive spending review in March 2025. By Summer will need to add more detail to it. * Stephen Hills. Several changes coming it would be good to share thoughts and best practice on Awaab’s Law – programme for social and private rented housing coming in, later in 2025. Along with revisit of Decent Homes standard. Draft came out yesterday, looks very detailed. * Renters Reform Bill – also progressing. Big change for private sector housing teams. Impact on health agenda in private sector. * Supported Housing Act – impact on teams involved in licencing. Plan to invite Birmingham to meeting in 2025 to share their experiences. Also we will need a strategy for districts working in partnerships with unitaries to set out our priorities on supported housing * Structures – options will be put to government on devolution by end of March, looking at decisions by November 2025 from MHCLG. |  |  |  |  |
|  | Dan to share local growth plan with the group as and when possible | DH | ✓ |  |  |
|  | All to review terms of reference for the Board, send Sue any updates. | All | ✓ |  |  |
|  | Sue to add the suggested items to March agenda | SB | ✓ |  |  |
|  | All to use and add to the MIRO board, or let Sue know your thoughts to add on your behalf | All | ✓ |  |  |
|  | Item 4: AOB |  |  |  |  |
|  | **DAHA accreditation update** |  |  |  |  |
|  | Cross Keys Homes and East Cambs District are now both accredited – **many congratulations!**. Huntingdonshire is progressing, gone for approval, sounds positive. Fenland is progressing just some governance to sort out to get across the line. |  |  |  |  |
|  | All to keep eyes out for the decisions whether to “decouple” IDVA service into Cambridgeshire and Peterborough areas. | All | ✓ |  |  |
|  | **Strategic migration partnership** (Jon C) |  |  |  |  |
|  | East of England session run by strategic migration partnership to be aware of. Est 7,000 to 8,000 Afghan refugees coming to UL in next 12 months, possibly 700 individuals into East of England. Looking at district shares, bear in mind could be larger families and homes may need adaptations. Links to new pot of LAHF funding under a new single tariff (bringing previous separate streams of funds together). City, FDC and SCDC all had funds under LAHF3. Emphasis is more on integration activities before people arrive in UK. Heather shared the hotel at Bar Hill has had an impact via increase homelessness applications, people in the hotel setting from abroad tend to have higher expectations than can be met. Integration and wrap-round support is delegated to districts, who secure it in groups e.g. Cambridge & SCDC, HDC and Peterborough. The increase will impact on support agencies. |  |  |  |  |
|  | Dan and Jon to talk over the LAHF funding approach taken | DH, JC | ✓ |  |  |
|  | **Strategic place partnership** (Dan) |  |  |  |  |
|  | Developing **strategic place partnership** between Homes England and CPCA – looking to understand this better when the detail emerges. |  |  |  |  |
|  | **Place Directors Group** (Dan) |  |  |  |  |
|  | The C&P Place Directors Group has 6 key areas of focus. In brief, Planning, economic development, visit ability, climate, infrastructure and housing. Dan Horn is convening the group on housing, depending on gaps identified will explore whether existing housing structures can deliver place directors’ needs, not create new groups unnecessarily (amd 10.2) |  |  |  |  |
|  | Please do all add to the “linked groups” diagram on MIRO to help inform the conversation about the “Other groups” out there which do (or can) link to Housing Board | All | ✓ |  |  |
|  | **New probation and housing meeting** (Heather) |  |  |  |  |
|  | Invite from East of England Inaugural probation and housing meeting – was sent to chief execs at districts, filtering down. Sue Cater, Jon Collen and Sam Shimmon may be going so can link back to Housing Board |  |  |  |  |
|  | Whover goes, ask to do a fact finding mission for others on the Board and feed back | SC, JC,SS | ✓ |  |  |
|  | **10 January 2025** |  |  |  |  |
|  | Item 1: Safe Accommodation Strategies and IDVA service updates Danae Evans (DE) |  |  |  |  |
|  | Danae to share slides and links to trauma informed training (Shelter webinar) | DE | ✓ |  |  |
|  | SB to add page of Cambs Insight showing which local partners are DAHA accredited | SB | ✓ |  |  |
|  | All to review wording on websites making sure we refer to domestic **abuse**, not domestic **violence**, as it’s much broader than just physical violence.SB to review Cambs Insight housing pages. | All  SB | ✓  ✓ |  |  |
|  | Danae does info collation for MHCLG and would like to share that info more widely – SB to assist  Also to explore the idea of info sharing for DA as a trauma -informed “mission” or project | SB/DA |  | ✓ |  |
|  | Item 2: Preparations for our annual review meeting: Devolution white paper & Marmot BMJ article |  |  |  |  |
|  | Please ensure plans for growth include all key partners from the housing system – request to Place Directors via Dan Horn | DH? | ✓ |  |  |
|  | Item 3: Update on housing board budget and finances for 2025/26 |  |  |  |  |
|  | Sue to bring funding update to February Housing Board, for 2025/26 | SB |  |  | ✓ |
|  | Item 4: AOB |  |  |  |  |
|  | Sue to draft an agenda for March’s meeting / annual review session | SB |  |  | ✓ |
|  | 6 December 2024 |  |  |  |  |
|  | Item 1: **Annual review of homelessness and related issues** |  |  |  |  |
|  | SB to invite a contact to a future Housing Board meeting – *Birmingham suggested by LS*. | SB | ✓ |  |  |
|  | Item 2: **Poverty Commission and housing: brief update** |  |  |  |  |
|  | SB to investigate making data on unspent s106 monies open or doing an annual update, in collaboration with planners | SB / PPF | ✓ |  |  |
|  | Item 3: **AOB** |  |  |  |  |
|  | SB will look at costs of “Locarla” and if worth Housing Board subscribing. *Taken to enablers group in Feb for views* | SB |  | ✓ |  |
|  | HW to take making information more SEND friendly, to Sub Regional Home-Link Board as a possibility for the future. | HW | ✓ |  |  |
|  | SB to help Housing Board members to share plans, progress and documents to compare on housing requirement studies | SB | ✓ |  |  |
|  | 8 November 2024 |  |  |  |  |
|  | Item 1: **Tackling serious organised crime** |  |  |  |  |
|  | NS to deliver online bespoke SOC knowledge events for housing staff. Start with Housing Associations via KM. | KM/NS | ✓ |  |  |
|  | Item 3: **Adaptations Review** |  |  |  |  |
|  | HR will liaise with Peterborough and others in the area around RP landlord vs tenant responsibility for works. | HR | ✓ |  |  |
|  | AF will discuss with Accent Housing’s Adaptations Co-ordinator and update Helen as needed. | AF / HR | ✓ |  |  |
|  | IG to help Helen link with ICS on their project on Digital enabled care. | IG / HR | ✓ |  |  |
|  | 6 September 2024 |  |  |  |  |
|  | Item 1: **Show and Tell – capturing work done on income maximization & tenancy training** |  |  |  |  |
|  | List to be collated of RP Income Maximisation contact names. | SB ? | ✓ |  |  |
|  | DH will discuss Income Maximisation with Fenland colleagues. | DH | ✓ |  |  |
|  | Item 3: **Benefits up-take project** |  |  |  |  |
|  | SB will be working on the Benefits Take Up Project and will discuss with DH to look at contacts. | SB | ✓ |  |  |
|  | Item 4: **AOB** |  |  |  |  |
|  | Ask Jo Evans’ of County Housing Group to look at the issue relating to the Fire Service, to ensure that in each District there’s an understanding of the activity between the Fire Rescue service and the Councils, to gain connections. | Jo E | ✓ |  |  |
|  | 12 July 2024 |  |  |  |  |
|  | Item 2: **Home-Link annual update** |  |  |  |  |
|  | HW to look at turnover of older properties, and new builds meeting high level of demand comparison | HW | ✓ |  |  |