

# Military Personnel School Admission Information

As part of the 'Military Covenant' we would like to assist you to make the process of changing schools as smooth as possible and at Cambridgeshire County Council we would like to provide you with a direct link at the School Admission's Team to help with the application process. All applications are online. Paper forms can be made available.

Different application processes: -

In Year Application - A child who is currently in school, Years Reception to Year 11

<u>Primary School application</u> - A child who is due to start school in September, Born between September 2020 and August 2021 – for September 2025 (will open for applications from 11<sup>th</sup> September 2024) Born between September 2021 and August 2022 – for September 2026

<u>Secondary School application -</u> A child who is a current year 6 and due to start secondary school the following September.

Transfer to Primary School and Secondary information can be found on our website at the following link s:-

### **Primary:**

https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-schoolplace/primary-reception-junior-or-middle-school

#### Secondary:

https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/secondary-school

#### In Year:

https://www.cambridgeshire.gov.uk/residents/children-and-families/schools-learning/apply-for-a-school-place/in-year-admissions

Please also provide a copy of your Posting/Assignment Order, or if you have received notification of military housing or other secured housing then notification and evidence of that address. The Posting/Assignment Order will enable us to process your application and provide you with a school placement ready for your move into Cambridgeshire.

## Point of contact: -

Cambridgeshire School Admissions Team will be the Team Leader, Helen Pinner and their direct telephone number is 01223 715347. (helen.pinner@cambridgeshire.gov.uk

Our offices are open 9am – 5pm, Helen be contacted between these hours.

If you require any further information, please do not hesitate to contact me.

Karen Beaton Karen.beaton@cambridgeshire.gov.uk -

Strategic Admissions and Attendance Manager

Cambridgeshire County Council