Dashboard user guide

This Power BI dashboard allows for an interactive way to present a wealth of data and information on Cambridgeshire and Peterborough from multiple sources. It was created by Cambridgeshire County Council and Peterborough City Council's Public Health Intelligence Team to form part of the 2023 Joint Strategic Needs Assessment (JSNA).

For any queries, please contact the team at PHI-Team@Cambridgeshire.gov.uk.

Typical dashboard page layout:

The **interactive** area, where the user can make selections for the visualisations using the 'slicers'.

The **title bar** including the dashboard page name and some consistent buttons on the left for navigation.



The **data source** detailing which organisation produced the dataset.

The **visualisation** area, where the data is visualised in tables, charts, and maps, based on the data selections made.

Tool tips for using the dashboard:

Key icons on each dashboard page:	
\bigotimes	Return to home page button. Each dashboard has a homepage. This includes the dashboard title, information on who to contact with any queries, and navigation buttons to click directly onto a page within the dashboard.
í	Information button. This opens a definitions page about the data displayed, including key definitions and sources.
Reset Filters	Reset filter button. Use this button to reset the page to its default filter settings. This is especially useful if the user would like to start the data selection process again This is especially useful if the user would like to start the data selection process again.
Indicator Name	Drop down slicers. By making selections in the slicers the user is able to select the required data to be displayed in the visualisations, (in this example the slicer selects the 'Indicator Name').
	Sometimes the full text is too long to be displayed easily – please hover over the text and the full text will appear.
63	Focus mode option. The user is able to click on this icon to expand the visualisation.
Indicator Value: Percentage Source: OHID	Indicator value/Data Source. Each dashboard page contains 'Indicator value' and 'Source' information. This enables the user to understand what data is being presented in the visualisation. In most cases the data source is located on the bottom left side of a dashboard page. It may interact with the visualisations, so as different data is selected and displayed, the data source text will also change.

In-page tips	
Selections – e.g. Persons	Selections are important. Be clear about what data you have selected to be visualised.
	For example, some datasets are available for Males, Females and All Persons. If all 3 are selected the visualisations may combine all 3 datasets (i.e.,triple count) so the user must make a selection of one Person type.
Hovering over a visualisation	Hovering over a visualisation provides additional figures and information included in the visualisation in some instances
Red-Amber-Green (RAG) rating	RAG rating indicates how a value compares to the England average value and allows the user to quickly see where our areas are doing relatively well or less well.
	(In some cases, the comparison may be to a different area, this will be clearly labelled on the dashboard page).
	Statistically significantly better than England Statistically similar to England Statistically significantly worse than England