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| **The Housing Board****Cambridgeshire | Peterborough | West Suffolk** Friday 26 June 2020, 10.30 to 12.00Held online via Microsoft Teams.Meetings will be recorded. These recordings will be kept in case any point of detail needs re-visiting whilst we are not producing full minutes. Please let us know at the beginning of the meeting of any objections to recording. |
| **Meeting notes** |
| **Present & apologies**  |
| **Present*** Suzanne Hemingway (SH), Cambridge City ***Chair***
* Azma Ahmad-Pearce (AAP), CPCA
* Sue Beecroft (SB), Housing Board
* Peter Campbell (PC), SCDC
* Jon Collen (JC), Huntingdonshire DC
* Elaine Field (EF), SCDC ***Notes***
* Julie Fletcher (JF), SCDC
 | * Iain Green (IG), Cambs County/Peterborough
* Dan Horn (DH), Fenland DC
* Nigel Howlett (NH), CHS
* Mohammed Hussein (MH), Peterborough
* Joe Keegan (JK), Drug and Alcohol Commissioning, Cambs County
* Ali Manji (AM), Cross Keys Homes
 | * Karen Mayhew (KM), H4C&P
* Heather Wood (HW), SCDC
 | **Apologies*** David Greening, Cambridge City
* Carol Pilson, Fenland DC
* Lee Price, West Suffolk
* Helen Reed, Cambridge City
* Lisa Sparks, Cambs County
* Val Thomas, Cambs County/Peterborough
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| **Previous Notes** |
| Previous meeting notes are available at <https://cambridgeshireinsight.org.uk/housingboard/> Some covid-19 resources have been added to a new page here <https://cambridgeshireinsight.org.uk/housing/covid-19-and-housing/> New Integrated Commissioning Board page here: <https://cambridgeshireinsight.org.uk/no-recourse-to-public-funds/>  |
| **About the meeting notes: a key** |
| 📋 NOTES (brief, giving context to the actions (grey shading, no numbers)🗱 NUMBERED ACTIONS  | 🞋 COMMITMENTS 🗹 DECISIONS  |
| **Meeting dates** |
| * 3 July 2020: Arc4 discussion only - 10.30 am to 12.00 noon
* 17 July: 10.30 am to 12.00 noon
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| # | Agenda item | Note 📋 | Numbered action s 🗱 | Commitment 🞋 | decision 🗹 | Lead  | To do | Doing | Done |
| --- | --- | --- | --- | --- | --- | --- |
| 26 June 2020 |
|  | Mental Health and Commissioning issues: update | 📋 Following up on previous meeting, Dan Horn and Marek Zamborsky met with operational leads. Marek is setting up a task & finish group to work with colleague Amanda Roach to look at operational issues in the short term to help the 300-ish 350 rough sleepers and help them move on from hotels etc. First meeting next week. Need to focus on Covid but agreed to look at medium term change needed. Housing providers to be included. Will connect with Arc4 recommendations.  |  |  |  |  |
|  |  | 🞋 MHCLG have announced funding, commit to do a piece of work around tackling mental health root causes, if fits with criteria when they are available. Will discuss at housing board. |  |  |  |  |
|  |  | 🗱Dan will keep Housing Board updated on progress of T&F group | DH | ✔ |  |  |
|  |  | 🗱Moh Hussein had meetings with the Ministry and Homes England, and they are positive in supporting us in developing new accommodation schemes, happy to discuss most vulnerable clients. Moh to talk to David / James at Cambridge City; will set up meeting | MH/DH/JMc | ✔ |  |  |
|  | £25K for homelessness CCG navigator | 📋 CCG bid has been successful getting £25k (Nicola Harris did bid), one year post rough sleeper champion, to help register with GPs.  |  |  |  |  |
|  | ICB item | 🗱Sue sits on the Integrated Commissioning Body and is to present to them about rough sleepers and homelessness, Sue has asked all on housing board (plus Homelessness managers) for ideas of what we need funding for form health and social care shared budget, if any.  | SB / all | ✔ |  |  |
|  | MEAM approach | 📋 Housing Board will use the MEAM approach as a framework for developing transition out of the Covid situation, 4 areas of questions around plans going forward. |  |  |  |  |
|  | Covid next steps | 🗱 Sue also collated details from each District on recovering from the crisis/next step. Will summarise key points drawing out how Districts impact each other, risks, where there are similar issues.  | SB | ✔ |  |  |
|  |  | 📋Peterborough has moved many on already from hotels; all will be out by end of July. Concern about those with no recourse to public funds (NRPF). Cambridge is asking MHCLG to support people with NRTPF. |  |  |  |  |
|  |  | 🗱Cambridge still working to find appropriate housing for those in hotels (around 100, coming down.) Suzanne and Moh to discuss how private sector has helped in Peterborough – share ideas. Mentioned Cozy Lets. | MH / SH | ✔ |  |  |
|  |  | 🗱Sue on group looking at NRTPF, could help Peterborough. SB to get invite to Moh. | SB |  |  | ✔ |
|  | Announced funds for CLAS  | 📋 Might be new government funding for CLAS. No detail yet but announced in press. County has allocated CHS 50% more funding into CLAS. Have spent about 40%. Local Resilience Forum (LRF) have a vulnerable people’s recovery group, chaired by Wendi Ogle-Welbourn, Debbie Kay attends for Cambridge. Suzanne has shared some key issues with Wendi around housing including priorities, support, families, mental health and CLAS, economic hardship. Massive increase in tenants going onto UC in last 8 weeks.  |  |  |  |  |
|  |  | 🗱 Nigel can share data report on what CLAS money is going on.  | NH | ✔ |  |  |
|  | Update on MAIC stats | 📋 Sue emailed information on 24 June, homelessness stats for each District on rough sleeper homeless in hotel accommodation now showing a small decline.  |  |  |  |  |
|  | HRS update | 📋 Noted the summary sent by Lisa. |  |  |  |  |
|  | Mental health | 📋 Lisa also had sent the document “IdentifiedMental Health Needs in Housing Related Support Services”, which can feed into our work with Marek. Nigel commented that the note is spot on. Added that personality disorder, which can also be a housing management problem, causing ASB, and is not treatable. Joint approach with all partners is important. Joe mentioned dual diagnosis, drugs, and alcohol which he is discussing with Marek. |  |  |  |  |
|  |  | 🗱 Sue to send document to the task and finish group.  | SB |  |  | ✔ |
|  | Housing Provider feedback | 📋 Karen added that providers are all in the same position, knowing the challenge is important. Asked about approach to LHAs and rent setting via email. MEAM approach should help inform. |  |  |  |  |
|  | **AOB**£100k homes | 📋 Suzanne updated that the housing board of the Combined Authority had rejected the proposals for allocations of £100k houses, and asked Officers to come back to this Housing Board to help develop plans. Dan and Suzanne will now get papers in advance of their meetings.  |  |  |  |  |
|  |  | 🗱 Sue has invited Roger Thompson to attend a future meeting on this.  | SB |  | ✔ |  |
|  | **AOB**LHA rates | 📋 New LHA rates may prove an issue. SB and Anne Keogh discussed and suggesting a “winners and losers” note. Interested in whether providers are taking a consistent view and how they are likely to respond in terms of rents for new homes. The Board discussed further, alongside CPCA and Homes England approach.  |  |  |  |  |
|  |  | 🗱SB to put together data on rent / LHA gap at ward level with pros & cons.  | SB | ✔ |  |  |
|  |  | 🗱Karen is contacting all members of H4C&P and will find out how RPs will apply the new rates.  | KM | ✔ |  |  |
|  |  | 🗱 Suzanne will write to CPCA and Homes England to ask how they are going to deal with this, especially around grant levels and how changes in LHA affect grants awarded prior to the uplift. | SH | ✔ |  |  |
|  | **AOB**Housing Board meetings | 🗱Housing Board had decided to continue fortnightly meetings going forward. Arc4 meeting on 3 July, then next Board meeting on 17 July. SB has added new pages on Cambridgeshire Insight page, on the Integrated Commissioning Board and on People with no recourse to public funds (links provided on page 1). | SB |  |  | ✔ |
|  | Financial hardship during Covid | 📋 Welfare response is being carried out during Covid, also want to also find out who are suffering financial hardship, not being able to afford rent, redundancies, who are applying for UC, unemployment. What data do we hold in terms of targeting those who may have those problems (poss. Evictions), is there work going on with stock holders? Also need to cover dual diagnosis drugs and alcohol. Peterborough to focus on prevention. County Council is looking to monitor the impact and understand this systemically down the line. Under vulnerable people groups, economic hardship more broadly, Suzanne to discuss with County preventative work and re-educating staff about homelessness in a broader perspective. Arrears have not increased as expected. All stockholders should be discussing with housing options teams. More concern about what happens at end of the summer.  |  |  |  |  |
|  |  | 🗱Stockholders could share what they are doing, their arrears figures at end of quarter one, how things are going with landlords. Karen to ask the housing operations group. KM to explore arrears position with providers.  | KM |  | ✔ |  |
|  |  | 🗱Julie and Suzanne to share information with Sue as they are LA stockholders.  | SB | ✔ |  |  |
| 12 June 2020 |
|  | Arc4 REPORT | 🗱 Lisa to add Joe Keegan’s input on rough sleeper section and send to arc4. Would like more specific recommendations about mental health, drugs and alcohol, physical health.  | LS |  |  | ✔ |
|  |  | 🗱 Report suggests using Value For Money assessments, but we are more keen on the methodology being developed by CHS to look at savings delivered though specific interventions. CHS confirmed happy to continue working with LS and others on this, has been used already to assess CLAS, young people and domestic abuse projects. Would like to add that in.  | LS |  |  | ✔ |
|  |  | 🗱Report very housing focussed, less about other agencies / partners. Maybe we have to accept that at this stage, but could work to the interagency working via MEAM approach (action 14) | LS, SB, all |  |  | ✔ |
|  |  | 🗱 Agreed on a further meeting (possibly 26 June or 3 July) to work through and categorize / prioritize the recommendations and take to CPSB in August. Confirmed as 3 July, all to send Elaine names of housing needs team leads to send meeting invite, to also attend. | All |  |  | ✔ |
|  | Test, Track, Trace, Isolate and Recovery planning | 🗱 Housing Board is concerned about Extra Care, Val to ask Test and Trace group, can we consider Test and Trace for domiciliary care (in fact, anything that is not nursing care which seems better planned for / more familiar). Update 26 June, Val Thomas updated Sue. Plan re-written, public facing document, deadline to get plan published and going to health and wellbeing board on Monday. Then on County website. Val will update as soon as can.  | VT |  |  | ✔ |
|  |  | 🗱 Suzanne to take up the question of who best to contact in districts when health protection teams need to get in touch for T&T – SH to take up with Environmental Health colleagues.  | SH |  |  | ✔ |
|  |  | 🗱 Sue is helping provide list of all supported housing (not care homes) to Tom Bardon who is developing part of the system linking local intelligence with regional health protection teams  | SB |  |  | ✔ |
|  |  | 🗱 When the communication messages come out from County, will share via housing networks | SB, all |  | ✔ |  |
|  | Making Every Adult Matter – transition planning | 🗱 MEAM work can sit alongside the Ark4 report which maybe lacks some interagency aspects / co-production. And can both feed off and add to individual district plans already being prepared, to bring the cross-area and shared partnership approach. Will bring an agenda item on **17 July**. | SB |  | ✔ |  |
|  | AOB | 🗱 Sue sent around recovery planning document (rough sleepers and homeless) to feed into county-wide system, incl. issues with staffing and resources. Will be meetings on this, plan is not fixed. Asked for all to feedback if issues to add to the recovery plan please. | All |  |  | ✔ |
| 29 May 2020 |
|  | Guidance for temp accom. | 🗱 Val is hoping to secure fast track testing for places with high risk populations with PHE. 🗱 Note has been finalised and can be put into use, on procedure for testing. | VTSB to circ. |  | ✔ | ✔ |
|  | Test & Trace | 🗱 SB to attend TT meetings. MEAM team also to be involved.  | SB |  | ✔ |  |
|  | 🗱 Can “Ask Dr Liz” if you are a District hub. Dan H can pass questions from HB to Dr Liz. | DH | ✔ |  |  |
|  | Recovery | 🗱 Val can take questions to the Test and Trace health protection board, all to send questions to Sue B to forward – *all partners, RPs, local authorities, everyone!*  | VT SB | ✔✔ |  |  |
|  | Update on allocation processes | 🗱 Heather will share further responses once collated. | HW |  | ✔ |  |
|  | Update from RP’s | 🗱 Housing Associations want to be part of the move-on process, therefore plea for full disclosure for people in the temp accom, if to create meaningful and sustainable plans. | All | ✔ |  |  |
| 15 May 2020  |
|  | Changes to LHAs | 🗱Karen will ask developers/RP’s on H4C&P and the risk in the social sector in terms of what is possible to deliver. Adds uncertainty. Increases competition esp with profit making providers. | KM |  | ✔ |  |
|  |  | 🗱Would help to see what is being advertised on Home-Link in terms of rents.  | H-L? | ✔ |  |  |
|  |  | 🗱Might want to look at S106 agreements, adding a cost restriction, esp where high price pressure. SB doing a note on current stance for enablers. | Enablers |  | ✔ |  |
|  | DFGs | 🗱SH to ask Frances to ascertain OT work going into homes for Cambs HIA. Will share any info and issues offline. Compare whether all HIAs are reading the guidance the same way. | SH | ✔ |  |  |
|  |  | 🗱JK and SB to work with partners to get more people in the hotels registered with a GP.  | JK / SB |  | ✔ |  |

**Pre Covid**

| # | Agenda item | Note 📋 | Numbered action s 🗱 | Commitment 🞋 | decision 🗹 | Lead  | To do | Doing | Done | On hold |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | 1 May 2020 |  |  |  |  |  |  |
|  | RPs on Board | NH and KM to discuss whether 2 additional RPs would like to attend Housing Board as there are 2 places for RPs to fill if desired. | NH / KM |  |  | ✔ |  |
|  | Feb 2020 |  |  |  |  |  |  |
|  | T.B. and housing | Workforce development opportunity. TB and hospital discharge. Could use champions in Housing Options Teams to raise awareness, all Housing Authorities identify a person.  | DH lead |  |  |  | ✔ |
|  |  | Specific work Cambridge city and Peterborough. Conversations with Housing leads and CCG to get details of issues regards what we may need to accelerate. To do this, VK to feed back to Laurence Gibson, contact Sean Evans and David Greening about this, and CCG lead. | SF lead |  |  |  | ✔ |
|  |  | Had RSI funding agreed - could reflect TB issues. Actions for City & Peterborough to action  | SF |  |  |  | ✔ |
|  |  | Housing Board to help with recommendations / actions in the JSNA | All |  |  |  | ✔ |
|  | Health and wellbeing strategy | All to check first section of HWBS (planners leading but we may want to contribute) and specifically look at second section we will be responsible to. Add to agenda item for April. | IG |  |  |  | ✔ |
|  | AOB | Update on allocation policy review for April agenda. | HW |  |  | ✔ |  |
|  | Nov 2019 |  |  |  |  |  |  |
|  | Homelessness review | Housing First rep to be invited to Housing Board. SB to identify what, who and when. | LS and SB |  |  |  | ✔ |
|  |  | Housing Benefit Plus model is the finance to secure the types of tenure etc; can we share evaluation coming out of that. SB to identify what, who and when. | SB to explore |  |  |  | ✔ |
|  | Winter pressures funding | Do we need to identify a lead for the districts? IG for health. JC will find out who can make the bids. Then approach those who can make them, SF to find out who can lead. | JC, SF |  |  |  | ✔ |
|  | September 2019 |  |  |  |  |  |  |
|  | TB JSNA | Put TB on StreetSupport app. SB investigating with support from Public Health. | SB |  |  |  | ✔ |
|  | Victims of sexual exploitation | IG mentioned the ‘Improving Pathways’ trailblazer work issues may be the same. Could take to Health and Wellbeing Board, ensuring Cambs Constabulary invited. Action for DH.  | DH |  |  |  | ✔ |
|  |  | Alice and Kate of Cambs Constabulary offered to come back to update on progress. | All |  |  |  | ✔ |
|  | August 2019 |  |  |  |  |  |  |
|  | JSNA rough sleeping | Vicki Peacey (CCG) to circulate a draft of the JSNA when ready to Housing Board. | VP |  |  |  | ✔ |
|  | July 2019 |  |  |  |  |  |  |
|  | Military covenant | Vikki to contact us when we can help with the app, incl housing info & training.  | VB |  |  |  | ✔ |