**COVID-19 COORDINATION HUB**

**COVID-19 EMERGENCY PLANNING HIGHLIGHT REPORT**

|  |  |
| --- | --- |
| **MEMBER/ORGANISATION:** |  |
| **SERVICE AREA / VULNERABLE GROUP(S):** |  |
| **REPORT DATE:** |  |

|  |
| --- |
| **KEY ACTIVITY HEADLINES (number of individuals / families supported, type of support delivered etc)** |
|  |
| **GAPS / CHALLENGES**  |
|  |
| **WORKFORCE / VOLUNTEER LEVELS (please identify if you need any additional resource to deliver support)** |
|  |
| **COMMUNICATIONS (please detail any forms of communication / engagement you have undertaken)** |
|  |