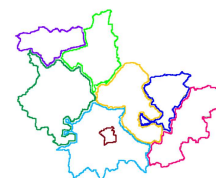


Cambridge sub-Regional Housing Board (CRHB)

NOTES

Monkfield Room, SCDC offices, Cambourne
9.30am – 12.30pm, Friday 6th July 2018



1. Present, apologies and previous notes

Present

- Stephen Hills (SH), South Cambs (chair)
- Julie Baird (JB), West Suffolk
- Sue Beecroft (SB), CRHB
- Sarah Ferguson (SF), housing, communities & youth, Cambs County / Peterborough
- David Greening (DG), Cambridge City
- Suzanne Hemingway (SHm), Cambridge City
- Dan Horn (DH), Fenland
- Nigel Howlett (NH), CHS, RP rep
- Heather Wood (HW), South Cambs
- Elaine Field (EF), South Cambs (notes)
- Lisa Sparks, Cambs County

Apologies

- Lynne O'Brien, Cambs County
- Simon Phelan, West Suffolk
- Julie Fletcher, South Cambs
- Helen Reed, Cambridge City
- Caroline Hannon, Peterborough & Huntingdonshire
- Mary Gibbons, Hundred Houses
- Roger Thompson, CPCA

Previous notes:

Page 3, item 4: Supported housing: SH to create a map of groups, share with CRHB members and gain input. Ongoing.

Page 4, item 6 (bullet point 4): Correction to text, should read:

"....would like to invite to CRHB meetings to make a connection with the group."

Draft notes of June were approved and are available at: www.cambridgeshireinsight.org.uk/housing/crhb

Review of previous meetings' actions can be found at the end of these minutes.

2. Introduction of Roger Thompson, Director of Housing, CPCA

Roger Thompson sent his apologies for this meeting.

3. Housing for Vulnerable Groups

Lisa Sparks, Commissioning Manager – Housing Related Support, Cambridgeshire County Council, presented regards the Housing Related Support Review. Lisa highlighted key recommendations from the 2017 Commissioning Review of Homelessness Services, and that a full Housing Related Support review should be carried out across Cambridgeshire and Peterborough, which would then inform the development of a Joint Supported Housing Commissioning Strategy. Lisa has compiled data which helps to determine needs.

The Board discussed current spend on housing related support, aims and timeline for the review; challenges, risks, opportunities, and a range of services which could be affected (or closed) by the reduction in budget. Also looking to make savings in 2019. The Supported Housing Funding changes may have an impact (to be introduced in 2020).

Way tenders are done, TUPE etc. by County means cost is increasing (NH) so it's not leading to a cost

reduction as the provider has to bear the risk, no offer to share risk etc. None of that helps though, it's a difficult overall situation. The way the tenders are set out also does not help.

There is some one-off transformation team funding (from CC) for the transition.

DH mentioned that the Housing Option budget at Fenland will go up. Perhaps we need to look at combined services in order to utilise budgets effectively. The Board discussed demands and cuts over the next couple of years, and how to drive savings whilst maintaining services. How job roles are incorporated, how a new service would look, and how technology and information would be shared. However, this would take long term planning, over a few years. Some, nationally, have closed some of their hostels. There are short term objectives and long term 'nice to haves'. Through the Improved Better Care Fund there was provision for govt funded housing for vulnerable and complex people. Which services might need to be closed short term was discussed.

The timeline of the County review is tight, from start in May to report completed in September. The data collection tool has been already circulated. Need to focus more on how to collect data in order to make savings short term, and which other data do the providers need to give in order to help. And capturing risks if services are taken away. Workshop agenda could be too focussed on longer term plans. A follow meeting could be held after the Member process.

The board agreed that the 7th September CRHB meeting could focus on discussing this, after initial work has been carried out over July and August.

4. Homelessness Trailblazer – Review of year 1 and future plans

SB discussed the draft Cambridgeshire and Peterborough Homelessness Trailblazer Year 1 review document. SB had received many positive quotes and feedback from other agencies during the process of compiling the review. One of the aims of the bid was to trial new ways of working to improve homelessness prevention.

It is therefore important that, any evaluation recognises where the most effective type of interventions have been. Initial indications are that the most successful pieces of work have been the early prevention and liaison work with other services.

Trailblazer Board have requested that a more detailed statistical analysis of outcomes is provided for their consideration in August. This will help districts and other partnerships decide whether an informed and focussed bid for future funding can be negotiated. DH would like to take the final document to Public Service Board (CPSB) in the Autumn.

Comments to SB in the next couple of weeks.

5. CRHB Terms of Reference

- CRHB new group name - West Suffolk would prefer to be included in the name. The Board discussed the name, sub region members, the geography and the politics of leaving West Suffolk out. The Board agreed to move forward with 'The Housing Board for Cambridgeshire Peterborough and West Suffolk', to be shortened to The Housing Board.

Purpose of the group was updated. Diagram changed. Tidying up of contact list and adding Housing Associations. **SB to update and circulate.**

6. AOB

- JB invited CRHB members to the Housing Conference at West Suffolk on 16th October 2018.
- SB added that the Health and wellbeing Strategy for Peterborough now has housing as a priority.

This was SH's last meeting as chair of CRHB. DH mentioned formal thanks, from CRHB, to Stephen Hills for the work he has carried out as chair, and the difference he has made to the area. SH replied that he has enjoyed the group and the work involved over the years, and will continue to be in the area, contributing in different ways, in new his role.

SH invited all CRHB members to a leaving lunch event on Friday 20th July, 12.30pm in the Council Chamber at South Cambridgeshire Hall.

Next Meeting

EF to clarify attendance at August meeting or need to cancel due to holidays.

Future meeting dates

3 August (?), SCDC - TBC

7 September, SCDC

5 Oct, SCDC

2 Nov, SCDC

7 Dec, SCDC

Action & when added	Lead	Still to do	Doing	Done
July 2018				
Housing related support service review: meeting on 7th September to focus on discussing outcomes of review so far, after initial work has been carried out over July and August. On September agenda	SF	✓		
Trailblazer project: Comments to be sent to SB. Annual review document has been finalised and published	All			✓
ToRs: SB has circulated final version.	SB			✓
June 2018				
Staying Close: project asks that CRHB consider them and have them involved in conversations on this subject. Action: bring back to CRHB once the project is more advanced; SB to identify when to return to the Board.	SB / JV	✓		
ToRs: Update the chart on top priorities for CRHB	SB			✓
ToRs: SB to draft links with PSB chart.	SB			✓
ToRs: SHm to ask Antoinette Jackson, Chief Exec at Cambridge City, to take a paper to PSB board.	SHm	✓		
ToRs: SB to update the membership and distribution lists, adding RSLs to the circulation/cc list so they can receive papers more easily. SB to amend then circulate for checking, bring final to the next meeting.	SB			✓
CPCA: Could invite CPCA to give some feedback after the consultation events. Coming to meet us in Sept 2018.	SHm			✓
Economic review: SH as role of chair to write letter to Kate Barker. Not sure if this was completed... (SB)	SH	✓		
May 2018				
DAHA: schedule a return visit to CRHB in September. Written update to board in Sept instead & new group forming	SB			✓
DFGs: invite Helen Rhodes, Housing Pathway Manager at Cambridgeshire County Council to a future CRHB meeting, and also pick this item up in the action plan.	SF	✓		
Disability housing: need to talk to the Planners regards Local Plan requirements, to inform the Local Plan. Gather evidence to support individual planning application requirements. New project forming with RP forum	SB	✓		
ToRs: Need to write to East Cambs asking them formally to attend meetings, after terms of reference finalised. If no longer wish to attend, move to CC list.	SHm	✓		
March 2018				
ToRs: CRHB requested a review of sub groups, what they are doing and their terms of reference. <i>Diagram needed.</i> Link Community and Vulnerable Persons group links to CRHB network / ToRs plus Rough Sleeping.	SB			✓
OPAS: Northstowe Healthy Town Research: Need to use report and tool to re-visit Older People's Housing Strategy. Now uploaded to Cambs Insight housing page.	SH		✓	
Hack: SB to consult with Cambs Insight partners on the 'hack' idea. <i>Cambs Insight keen on the idea, and SB has discovered organisation called Cambridge Hack – need to find out more about them.</i> Discussing a hack day with 3C ICT with the Trailblazer project. Homelessness summit being planned in Nov 2018 by voluntary sector partners	SB		✓	
Nov 2017				
UC: Sarah Fergusson to invite Sean Evans (Peterborough) to CRHB to share experiences of UC. Sean now added to core membership & meeting invites being sent	SF/SE			✓