Timetable to update the SHMA

Appendix 20. Timetable to update the SHMA

A20.1 **Introduction**

Each year, various returns are completed by district and county councils, by planning departments, housing departments and Registered Social Landlords. This secondary data is invaluable when updating a suite of data like the SHMA and the CLG guidance encourages reference to, and use of, such secondary data sources.

This annex sets out diagrammatically, the sources of data used, the dates they are based on, their submission or publication dates, and how they feed into the SHMA updating process.

It also sets out an annual plan to ensure that in future years, SHMA data is updated and feeds into a new draft set of chapters for consultation, alongside consultation events, to keep the SHMA partnership fully informed and involved.

A20.2 **Monthly process**

Table 1:   Data sources and availailbilty

Month	Return / data gathering
Jan	Private rents data gathered
Feb	
Mar	
April	
May	
June	Estate and Lettings Agent survey
	Dataspring
	CACI
July	HSSA submitted (annual)
Aug	
Sept	CORE available (annual)
Oct	
Nov	
Dec	AMR submitted (annual)
Jan	

A20.3 **Irregular, one-off and ad hoc updates**

New development surveys – programme to carry out surveys of significant new developments each year to add to our understanding of who moves in to which kinds of homes (particularly comparing household size and number of bedrooms) amongst other issues.

Stock condition surveys – information gathered by districts, as and when according to each one's plans, priorities and resourcing.

Population estimates by CCRG (most recent 2007).

Census 2011 – release due in 2012 or 2013.

Orbit reports on intermediate tenures – ad hoc once data has been uploaded to the new computer system, initiated in 2009. Once in place plan to gather data from Orbit in March each year.

Survey of English Housing – changing and combining with the English Home Condition Survey from 2009/10 onwards. Anticipate results for 2008/09 by mid 2009/10.

Other surveys – for example EERA's market conditions survey, HCA's Housing Market Bulletin, Insight East data

A20.4 **Annual process – leading up to the Autumn 2009 SHMA update**

Table 2:   Past process

	2006	2007	2008	2009
Jan			3rd SHMA partnership event	
Feb	Initial proposals to CRASH	1st SHMA partnership event		
Mar	Baseline data set (2005/6)	Year-end (2006/7)	Year-end (2007/8)	Year-end (2008/9)
April		2nd SHMA partnership event		
May				
June			**Launch 1st SHMA at Horizons conference, based on 2005/6 data**	
July				4th SHMA partnership event
Aug	Co-orindator in post			Launch consultation on SHMA using 2007/8 data
Sept	Initial project team set up			Consultation
Oct				Consultation and revision
Nov		Consultation on first SHMA		**Launch 2nd SHMA based on 2007/8 data**
Dec		Year-end data set (2006/7) available	Year-end data set (2007/8) available	

A20.5 **Annual process - future**

In future we aim to embed a regular timetable for updates, assuming the SHMA project continues as per the partnership arrangement currently in place, and subject to the resources continuing to be made available.

Data gathering takes place throughout the year, care of the SHMA team based at the County Council and to regular project team input (meetings every 2 months). By December each year, all the secondary data needed should be available or published, ready to feed into the SHMA update.

The table below shows the plan for 2010 and 2011:

Table 3: **Planned future process**

	2010	**2011**
Dec	Complete year-end data set (2008/09) available	Complete year-end data set (2009/10) available
Jan to Feb	Release draft update of SHMA using the complete set of data	Release draft update of SHMA using the complete set of data
Feb to Mar	Launch consultation on 2008/9 update	Launch consultation on 2009/10 update
March	Year-end (2009/10) Consultation event	Year-end (2010/11) Consultation event
April to May	Consultation closes, revision of 2008/9 update	Consultation closes, revision of 2009/10 update
May to June	**Launch** SHMA based on 2008/9 data	**Launch** SHMA based on 2009/10 data
June July Aug Sept Oct Nov Dec	Gather, check and process data from all sources for 2011 update based on 2009/10 data	Gather, check and process data from all sources for 2012 update based on 2010/11 data

This pattern will then repeat from 2010 onwards, so that each year an update is consulted upon in the first 3 months of the following year and subsequently launched.