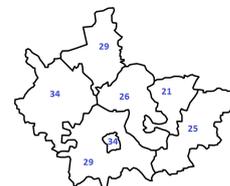


Cambridge sub-Regional Housing Board (CRHB)

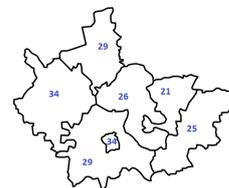
Minutes of meeting at SCDC offices, Cambourne

9.30am – 12.30pm, Friday 7th October 2016

Item	Action
1. Introductions/apologies	
<p>Attendees:</p> <ul style="list-style-type: none"> • Stephen Hills (SH), South Cambridgeshire District Council (chair) • Sue Beecroft (SB), Sub-Regional Housing Strategy Co-ordinator • Alan Carter (AC), Greater Cambridge Housing Development Agency • Iain Green (IG), Public Health team, Cambridgeshire County Council • Caroline Hannon (CH), Fenland, Huntingdonshire and Peterborough • Dan Horn (DH), Fenland District Council • Nigel Howlett (NH), CHS group, RSL rep • Sarah Ireland (SI), bpha, RSL rep • Lynne O'Brien (LO), CAFS, Cambridgeshire County Council • Simon Phelan (SP), West Suffolk • Helen Reed (HR), Cambridge City Council • Trish Reed (TR), Cambridgeshire County Council • Philip Sullivan (PS), Havebury Housing, RSL rep • Elaine Sargent, SCDC (minutes) • Kat Webb, Research Officer, Cambridgeshire County Council • Matthew Bullock, Health and Environmental Services, SCDC • Jason Clarke, Revenues, SCDC • Alex Francis, GC-GP LEP • Liz Stevenson, Cambridgeshire County Council • Hugo Hunte, David Hawthorne and Neil Prowse, Sitec Infrastructure Services working on behalf of Virgin Media <p>Apologies:</p> <ul style="list-style-type: none"> • Richard O'Driscoll • Des Wain HCA. 	
<p>Previous minutes: Draft minutes of the meeting approved. Find papers here www.cambridgeshireinsight.org.uk/housing/crhb</p>	
<p>Matters arising:</p> <ul style="list-style-type: none"> • LHA rates – SB to work on a comparative analysis re local housing allowances, Hometrack rent data and the VOA rent survey - work in progress, consulting with CSHG on a comparison report. Will bring a note back to CRHB once CSHG has considered it. • Information Sharing Protocol – Lynne O'Brien updated that this is being revised, and has been assured CHS would be included. 	
2. Connecting Cambridgeshire and Project Lightning	
<p>Liz Stevenson presented slides on <i>Connecting Cambridgeshire</i>:</p> <ul style="list-style-type: none"> • 110-112,000 homes across Cambridgeshire have been connected to the internet as part of <i>Connecting Cambridgeshire</i>. Moving to 'harder to reach' places enabling street cabinets with fibre and looking at alternative technologies to help people get online. Digital Infrastructure delivery - Wi-Fi, mobile and public service network. Digital Participation – for businesses and people in the community, and future plans for delivering infrastructure for new homes and communities. Elderly, disabled and people in poverty are more difficult to reach. 'Next generation' users are more sophisticated users. We are commissioning BT to provide this, but there are other providers also. <p>Virgin Media presented their slides on <i>Project Lightning</i>:</p> <ul style="list-style-type: none"> • A five year programme about Virgin expanding superfast broadband across the UK (Superfast Britain is a government initiative to connect across the UK also). Project lightning has created 6000 jobs, including apprenticeships and is talking to Housing Associations and LA's to ascertain if Virgin can work with them to connect their homes. Virgin can prepare the homes, cover installation and maintenance costs, and tenants are still free to choose their provider. 	



	<p>Virgin Media and BT networks are currently being connected at developments on Northstowe and Huntingdon Road, Cambridge.</p> <ul style="list-style-type: none"> • Virgin can support that with online training, job fairs and equipment donations. Housing & Care 21 is a registered provider which runs care homes, and supporting an initiative to provide self-learning with access to equipment. • In Fenland 19,000 new Virgin connections have been installed at March, Cambridgeshire (part of 40 villages programme in the UK, which regardless of distance from network, virgin will connect). DH mentioned other initiatives Virgin could be involved in to help with social responsibility and connecting people. Online GP consultations with patients are being looked at for the future, and digital training for GP's is also required. 	
3. Stock Condition Tool		
	<ul style="list-style-type: none"> • Kat Webb talked through tools and background reports (from Cambridge City data or national sources) which are relevant to stock condition. Tools can be found at http://cambridgeshireinsight.org.uk/interactive-mapping/housing/cambridgeshire-atlas-cambridge-city-housing-stock-condition and http://cambridgeshireinsight.org.uk/interactive-mapping/housing/cambridgeshire-atlas-cambridge-city-housing-stock-condition-ranking-0 • The Cambridge City Housing Stock Condition Atlas enables specific selections, browsing, and comparing of data. Maps and charts can be downloaded as an image. Links to background reports. Contact Kat Webb at Katherine.Webb@cambridgeshire.gov.uk or on 01223 715329 with any questions. • The second tool is a ranking tool. Can choose up to ten indicators to be shown together which can be viewed as a ranked list. Individual indicators can be viewed and refined separately. • Both tools have on-line notes guides and instructions. • Could be rolled out for other districts in the sub-region. • Core data could be captured for different districts, however work and funding would be required to look through what is needed and required for each district in Cambs and West Suffolk. • SB to look at what it would cost to run out for each district (possibly via SHMA budget) then each district could fund their own specific additional requirements. 	SB
4. Enablers Report		
	<p>SB talked through the Affordable Housing Delivery 2015/16 report found here http://cambridgeshireinsight.org.uk/file/3151/download</p> <ul style="list-style-type: none"> • Tables and graphs show net dwellings completed by district in Cambridgeshire 2002 – 2016 (now with number of bedrooms), new affordable dwellings completed (table 3) and Dwelling commitments in Cambs (table 5). • SB will try to find Suffolk to add to report and SH offered to contribute a draft glossary for explanation of definitions, for CRHB to contribute to. 	SB SH
5. SHMA		
	<ul style="list-style-type: none"> • The board decided that after Chief Planning Officers' discussions, as suggested we will not change the SHMA approach or specification for 2016/17. Will continue to develop in light of emerging good practice and guidance, and review in 2016/17 in light of devolution and its effect on Planning. • Agreed to continue fund the SHMA work in 2016/17 at a (reduced) rate of £7,000 per district. • Post meeting note: Planners are also considering the various County teams they contribute to for a range of services. 	
6. Supported Housing Funding Announcement		
	<ul style="list-style-type: none"> • NH discussed his document emailed to the board regarding the new system - not sure, what it will look like and what the funding is. A consultation will happen, wait to see that and the outcomes. 	
7. Refugee Housing		
	<ul style="list-style-type: none"> • Fenland DC recently met with the strategic migration partnership. There is a concern the public sector is targeted alone, rather than other sectors (best not to do individually but collectively). • There is a JSNA coming out regards health of migrant workers. • Countywide meeting held last Friday entitled Widening Asylum Dispersal. All districts attended, and representatives from CCG and Heidi Allen MP and the Home Office, with a paper going to PSB next week then on 19th October to the Leader's meeting to co-ordinate approach. Finally, to Chief Executive's and Leaders to attain a collective response. • PSB will give us steer. Health should be included. 	



8. Devolution		
	<ul style="list-style-type: none"> Document given to Chief Executive Officers on 28th September with actions noted, however government published regulations have now been pushed back to 17th November. A series of actions has been produced and SH will email those involved. Site deliverability detail and other actions to help move forward, extra resource will be needed and possibly an independent development specialist. Circa 6 months project but deadline is 6 weeks. Also engage with land owners and developers. Further work to be done and delivered by December or January. H DA (Cambridge City) setting up investment partnership with Hill to deliver. The board also discussed Suffolk and Norfolk, progress. Aspiration is to receive first monies in February 2017. Cost neutral project, pool existing resource and create new roles if necessary. Existing staff taking up “shadow” roles for the devolved organisation: <ul style="list-style-type: none"> Acting Chief Executive is Paul Medd (also Chief Exec at FDC). Acting Section 151 officer is Alex Colyer (also interim chief exec at SCDC). Acting monitoring officer is Kim Sawyer (also Peterborough City Council’s director of governance). <p>There is no co-location or plans for a separate additional “Layer” of administration, all to be done within existing resources for the time being.</p>	SH
9. District Updates		
	<ul style="list-style-type: none"> Housing and growth related announcements we will hear about in the autumn statement. City and South have drafted a joint letter sent to DCLG advising it is impossible to deliver Pay to Stay for 1st April 2016 and to put back a year, response received from them asking for a telephone discussion. 	
10. Standing Item: Update on Housing & Planning Act and Supported Housing Impact		
	<ul style="list-style-type: none"> No further update. 	
11. Standing item: County update		
	<ul style="list-style-type: none"> Fiona Davis is the new interim head of mental health. David Frampton has retired but has come back to cover whilst recruiting. Wendy Ogle-Welbourn is the joint interim Director across Cambridgeshire and Peterborough (covering for Adrian Loades who has now left). 	
12. Any other business		
	<ul style="list-style-type: none"> SH asked if Peterborough should attend CRHB. The Board discussed and agreed to re-invite Peterborough. CH to mention to Simon Machen and SH will write to Simon to invite him). IG asked if CRHB responded to the City Deal consultation re road closures (Looking at giving exceptions to care staff). City have responded. Car parking levy charges are also part of the consultation. SB mentioned the Housing Market Bulletin – edition 30 now published, SB has sent a link round. SB advised that <ul style="list-style-type: none"> HCA’s data return will be published soon, and will be used to update our directory of housing providers on Cambs Insight, here http://cambridgeshireinsight.org.uk/housing/housing-providers The Guide to Housing is developing well, with feedback from partners. Some new links have been added and improvements made, find it at http://www.cambridgeshireinsight.org.uk/housing/guide. Health and housing event (promoting older people’s accommodation) is on hold at present. 	SH
	Dates of meetings (First Friday of the month, 9.30am to 12.30pm, all at SCDC)	
	2 December 2016 13 January 2017	