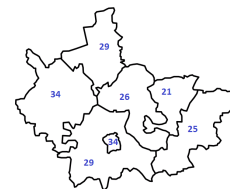


Cambridge sub-Regional Housing Board (CRHB)

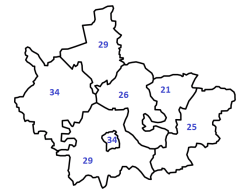
Minutes of meeting at SCDC offices, Cambourne

9.30am – 12.30pm, Friday 5th August 2016

Item	Action
1. Introductions/apologies	
<p>Attendees:</p> <ul style="list-style-type: none"> • Stephen Hills, South Cambridgeshire District Council (chair) • Caroline Hannon, Fenland, Huntingdonshire and Peterborough • Nigel Howlett, CHS group • Sarah Ireland, bpha • Lynne O'Brien, Cambridgeshire County Council • Simon Phelan, West Suffolk • Helen Reed, Cambridge City Council • Trish Reed, Cambridgeshire County Council • Philip Sullivan, Havebury Housing • Elaine Sargent, SCDC (minutes) <p>Apologies:</p> <ul style="list-style-type: none"> • Sue Beecroft, Tom Bremner, Alan Carter, Iain Green, Dan Horn, Richard O'Driscoll and Des Wain. 	
<p>Previous minutes: Draft minutes of the meeting approved. Find papers here www.cambridgeshireinsight.org.uk/housing/crhb</p>	
<p>Matters arising:</p> <ul style="list-style-type: none"> • LHA rates – SB to work on a comparative analysis re local housing allowances, Hometrack rent data and the VOA rent survey - work in progress. Will bring a note back to CRHB once data assembled. • Information Sharing Protocol - CHS signed up to the original County Council information sharing protocol, however the protocol was updated and it seems CHS fell off the list, therefore LO will check on getting CHS to sign again. • LO to update with Richard O'Driscoll for a copy of the revised Older People's Accommodation Strategy. • Correction to June 2016 minutes - page 3 "Refugees" action for HR is in fact for DH to set up a meeting. 	<p>SB</p> <p>LO</p> <p>LO</p> <p>DH</p>
2. CRHB action plan	
<ul style="list-style-type: none"> • Themes remain relevant. SB will update fully at the next meeting • Housing and health social care – could hold an event to launch that strategy to raise awareness. • Find the latest action plan here www.cambridgeshireinsight.org.uk/housing/crhb 	
3. Extra Care and Supported Housing Update	
<ul style="list-style-type: none"> • Older Person's Housing Strategy – Looking at the housing trajectory and building extra homes (over 5 years). Also looking at numbers - broad demographics, but need to ascertain how many need essential, extra and sheltered care. Housing LIN has information on data (used by Peterborough in their market position statement). We will now carry out a detailed piece of work. First impressions indicate we need much more of everything, with under supply in extra care, therefore cost implications. • Separate project, Sheltered Care, is more complex - how its funded and what is needed. Currently working with CIH as to what sheltered care is. • Working with Sheffield Hallam University regards what people will expect in their older care in 10 / 20 years' time, and what accommodation will need built. • There is over provision in Suffolk and Peterborough for extra care, but lacking in other areas in those Districts. • The group discussed prevention, referrals, and levels of staffing and funding. • TR mentioned training for adult social care teams (and other teams) in order to help make links with housing, and understand the different types of housing and tenures. • The Older People's Accommodation Strategy might need to go to Committee to make members aware. • Bpha prepared a video for the Bury St Edmunds scheme – then distributed to GP's and social practices for info. • A conference event could raise awareness. 	



4. Input to DFG Review		
	<p>TR discussed the Cambridgeshire DFG review report:</p> <ul style="list-style-type: none"> • Looked at the model in Cambridge and performance of the Home Improvement Agency (HIA), and funding. There has been huge investment from government in adaptations, and social care capital grant has ended (£1.2m). • The project is a sub project of the Older People's Accommodation Board (but across all age groups) with three further separate sub groups looking at the current model, more prevention and funding. • Services should consider needs in context (including planning for longer term) and there is a recommendation that HIA's need to work better. • Fast tracking was considered e.g. level access showers are a common need and could be provided more quickly. • Funding – capital money could be used more flexibly (would need a policy to indicate that). Could leave capital allocations with the Districts, and County Council funding could carry out more upstream work (prevention). • A policy across five Districts if possible, County and CCG on the allocation (similar to the Home Link lettings policy, an over all policy for separate Councils). • The group discussed the pitfalls re discussions between OTs, Patients, GPs and what is decided for a holistic solution (considering need and cost). Need to ascertain where discussions are getting stuck (blockages) which may delaying any works. Priority needs should also be considered. • The HIA need certainty of funding, they could have service level agreements in place. • We will regroup this work in September, for implementation in April 2017. 	
5. Potential Memorandum of Understanding		
	<ul style="list-style-type: none"> • We could develop a similar document to the Nottingham version. National memorandum of understanding issued a few years ago, Public Health England has been filtering this down to look at local needs. Gloucestershire and Worcestershire are also working on this. We could work in partnership in Cambridgeshire and launch at a public event. • Suffolk has a Health and Housing Charter. • The group discussed joined up work in Health and Social Care, and flow of change. 	
6. SHMA Future		
	<ul style="list-style-type: none"> • SH requested CRHB look at the SHMA document from Sue Beecroft, and feedback at the September meeting. County need clarity on what is needed in their team. • ES to circulate the presentation that went to Planning Officers re the SHMA. 	<p>All</p> <p>ES</p>
7. Standing Item: Update on Housing & Planning Act and Supported Housing Impact		
	<ul style="list-style-type: none"> • Legislation on pay to stay not yet received. • SCDC possibly need to access c.6k claims, work which would require more staff and a new computer system to capture data. The extent of work involved may need a delay of implementation to April 2018. • Pay to stay is voluntary for Housing Associations - bpha, CHS and Havebury then discussed this. • The Brexit vote may have an effect. 	
8. District Updates		
	<ul style="list-style-type: none"> • There is a major review of the HRA at Cambridge City Council - savings for the next couple of years (SCDC are doing the same). • SCDC are working with partners regards the potential for Devolution (working on a delivery plan currently). • Jean Hunter, Chief Executive of SCDC has resigned and will leave in October. • Cambridge City Council has a new Strategic Director, Suzanne McBride. • Peterborough Selective Licensing Scheme has Secretary of State approval, and will be implemented on 1st December. • A post has been advertised at Cambridgeshire County Council to look at housing related support services (funded for a year). 	
9. Standing item: County update		
	<ul style="list-style-type: none"> • Better Care Fund – investment has not changed, still £48.3m, but attempted to bring service budgets into BCF where benefits can be demonstrated. Seven day services is still a requirement of BCF. • Intermediate Care Project - developing social prescribing, falls pilot in St Ives area, work on data sharing, Older People's accommodation review. • Care Home Educators – to support medication reviews, improve care quality, falls, etc. • A system wide support to reduce hospital admissions. 	



	<ul style="list-style-type: none"> The BCF plan was submitted on 4th May and agreed by the Health and Wellbeing Board, with approval expected by the end of May. 	
10. Any other business		
	<ul style="list-style-type: none"> Special housing post – SH has discussed this with Claire Bruin but not moved further forward. 	
Dates of meetings (First Friday of the month, 9.30am to 12.30pm, all at SCDC)		
2 September 7 October 4 November 2 December		