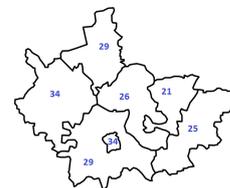


Cambridge sub-Regional Housing Board (CRHB)

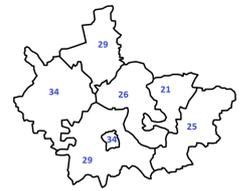
Notes of meeting at SCDC offices, Cambourne

9.30am – 12.30pm, Friday 10th June 2016

| | Title | Action |
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| 1. | Introductions/apologies | |
| | <p>Attendees:</p> <ul style="list-style-type: none"> • Stephen Hills, SCDC (chair) • Sue Beecroft, Sub-regional Co-ordinator • Alan Carter, Greater Cambridge Housing Development Agency (HDA) • Dan Horn, Fenland District Council • Anita Howard, Cambridgeshire County Council • Nigel Howlett, CHS group (RSL rep) • Steve Morris, bpha (RSL rep) • Lynn O'Brien, Cambridgeshire County Council • Helen Reed, Cambridge City Council • Frances Swann, Cambridge City Council • Elaine Sargent, Minutes <p>Apologies</p> <ul style="list-style-type: none"> • Jo Emmerton, Huntingdonshire District Council • Iain Green, Cambridgeshire County Council (Health) • Sarah Ireland, bpha • Richard O'Driscoll, Cambridgeshire County Council • Simon Phelan, West Suffolk • Phillip Sullivan, Havebury Housing | |
| | <p>Draft minutes of meeting approved.</p> <ul style="list-style-type: none"> • Minutes and papers are available at www.cambridgeshireinsight.org.uk/housing/crhb | |
| | <p>Matters arising:</p> <ul style="list-style-type: none"> • LHA rates – SB and SH to work on a comparative analysis - work in progress. • Starter Home consultation - SH has responded on behalf of the board. Find the e-mail here http://www.cambridgeshireinsight.org.uk/file/3020/download • County housing post - SH is working on the job description (to enable a joined up approach). • Information Sharing Protocol - CHS signed up to the original County Council information sharing protocol, however the protocol was updated and it seems CHS fell off the list, therefore LO will check on getting CHS to sign again. • LO to update with Richard O'Driscoll for a copy of the revised Older People's Accommodation Strategy. | <p>LO</p> <p>LO</p> |
| 2. | CRHB action plan | |
| | <ul style="list-style-type: none"> • SB to email updated version to the board. | SB |
| 3. | Temporary Vice Chair for CRHB | |
| | <ul style="list-style-type: none"> • Jo Emmerton, Huntingdonshire DC, is now on maternity leave. The board agreed to decide on chair (when SH is absent) as and when required. | |
| 5. | Devolution Update | |
| | <ul style="list-style-type: none"> • The Devolution debate is locally focusing on Cambridgeshire and Peterborough. Now documented and agreed apart from two Housing paragraphs (still in discussion). • The Deadline is the end of June, CHS offered to help. | |
| 6. | Northstowe Healthy Town Update | |
| | <ul style="list-style-type: none"> • Resubmitted form to NHS. • Could look at greater Cambridge, rather than only Northstowe. | |



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| 7. | Housing and Planning Act | |
| | <ul style="list-style-type: none"> Implementation details will be available when regulations are published. Areas affected are: High value sales, pay to stay, self build, secure tenancies, gypsies & travellers and starter homes. Put Housing and Planning Act on agenda as standing item. | ES/SB |
| 8. | Choice Based Lettings Update | |
| | <ul style="list-style-type: none"> The Home-link IT supplier has changed to Abrisas; the new system went live on 1st June. Some small technical issues which are being resolved, there has now been some bids placed on properties. Any complaints resulting from the change over will be assessed and dealt with on a case by case basis. | |
| 9. | Transforming Lives, Better Care Fund & Cambridgeshire Executive Partnership Board (CEPB) | |
| | <ul style="list-style-type: none"> LO updated on a report from the Early Help team. Set up in April 2016 (new manager appointed, with background in supported housing). The County Council response to the Care Act and trying to work in a different way, preventative and early help service, focussing on older people and those with disabilities (problem solving at an early stage) and to support County early intervention approach. The team includes OT representatives from the voluntary sector. Initial call to the Contact Centre, if not dealt with there the call will transfer to Early Help (can arrange interview where appropriate). Now about 50 calls average, per day. Can deal with around 90% of cases, which has a beneficial impact on the Locality Teams. Third phase (in July) is a review of care packages. LO will send ES case studies to distribute. | LO |
| 4. | New Communities JSNA | |
| | <ul style="list-style-type: none"> SB updated on behalf of Iain Green - any questions to be taken back to Iain. The New Housing Development and the Built Environment JSNA 2016 assesses needs, and the document is now published. Slides and link to the JSNA are on our webpage here Iain will be copied in on CRHB papers and come to meetings when appropriate. | |
| 10. | New Communities Strategy | |
| | <ul style="list-style-type: none"> Anita Howard talked through her document 'Joint Framework to Supporting New Communities in Cambridgeshire', find the document here Project Leader could come to CRHB if helpful. Beneficial to be signed up and linked to the Cambridgeshire Quality Charter. County Council has developed a Supporting New Communities strategy, approved and endorsed as a fixed policy. The board discussed high levels of children's social care (some child protection issues) in new communities, community resilience, co-location (libraries, GP, etc.), timing of facilities, joint working, innovation, managing differing ideas, getting developers on board, and looking at case studies. SH advised using CRHB to help, and pass any thoughts on how to move forward to AH. | |
| 11. | Any other business | |
| | <p>Frances Swann discussed the new orange colour safeguarding cards, which enable identification of safeguarding concerns with two headings (children and adults) with tick boxes e.g. physical, domestic abuse, neglect, etc.</p> <ul style="list-style-type: none"> Cambridge City have three safe guarding leads across the Council, one for employees, one for safeguarding children and the other for adult safeguarding (Frances). 20/25 staff act as designated Officers, across organisations, to provide safeguarding information. Around 60 referrals to County Council from City Council each year (however many are not around safeguarding). Officers are designated to receive the cards and pass on information as necessary, who then report back on what action has been taken with the card. Had good outcomes so far and six orange cards received in the first week. A simple way of reporting concerns. | |



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| | <ul style="list-style-type: none"> Fenland are trying to look at how other information can be passed easily. Cards only for contractors etc. who don't usually use computers. All contracted companies should have appropriate policies in place for safeguarding etc. SH will compare with what we are doing internally. <p>HR updated on the NHF consultation on supported housing:</p> <ul style="list-style-type: none"> Closing date is 16th June. Proposed changes to the way supported housing is funded, how housing associations are funded and universal credit going forward. Fenland trying to come up with solutions (update next Wednesday as part of scheme delivery). DH will feedback from CRHB there. SCDC hostel will be at least £100k down. NHF has set up a working group. County are starting to work with City and District councils to make this higher up the agenda. Add this item to the agenda for the next meeting. <p>Refugees:</p> <ul style="list-style-type: none"> Cambridge City made the decision to take some Syrian refugees. Fenland good on economic migrants but perhaps not good infrastructure for refugees. Put this to strategic migration partnership. DH discussed how different Districts have approached this. Initially SCDC gave resident ideas to City Council, however MP (Heidi Allen) and Members wish to do more. Ascertained need to find out what City/County has been doing and if we can help them. Could work with RP partners in partnership. HR to bring back City feedback and ascertain who is leading. CHS have been asked by City and East Cambs to provide housing (though have few voids available). Set up an initial internal meeting with all District councils and County (excl. Suffolk). ES to action. <p>City Council Structure update:</p> <ul style="list-style-type: none"> Reduced number of Directors (now two strategic Directors) and Liz Bisset, two days per week as a strategic advisor. Tom Bremner is now interim Head of Housing (Robert Hollingsworth has retired). Alan Carter has moved to the Housing Development Agency, as Managing Director. <p>Hometrack</p> <ul style="list-style-type: none"> SB discussed the Hometrack product which reports individual sales, and rental prices, at small area level. The board discussed the idea of subscribing to this service, what it could be used for and any added value. SB to look at cost and Hometrack rules parameters. | <p>ES</p> <p>HR</p> <p>SB</p> |
| | <p>Dates of meetings (First Friday of the month, 9.30am to 12.30pm, all at SCDC)</p> | |
| | <p>1 July 5 August (<i>summer hols, sometimes cancelled</i>) 2 September 7 October 4 November 2 December</p> | |